

July 26, 2018

Dear Associate Professor Women Faculty,

The Women's Task Force is partnering with the Department of Medicine leadership team, to send one woman faculty member to attend the AAMC Mid-Career Women Faculty Leadership Development Seminar, December 1-4, 2018, in Atlanta.

The Mid-Career Seminar for Women is designed for women physicians and scientists holding medical school appointments at the associate professor level, with between 8-15 years' experience in academic medicine or science. For more information, please visit their site:

<https://www.aamc.org/members/leadership/catalog/323118/mid-careerwomenfacultyleadershipdevelopmentseminar.html>

The Women's Task Force is inviting applications and a review committee will select one woman to nominate. Please apply only if you are certain that you can complete the application by mid-September and if you are able to attend the meeting. The application is an online form with a series of questions about your clinical, education, research, and administrative responsibilities (as they are applicable). At the end of the online application you will upload one (1) letter of support from your institution and your most up to date CV (maximum 5 pages).

If you are interested, please submit the following by **Monday, 8/6/18** by 5 p.m. to Kim Williams ksimmers@jhmi.edu:

- 1) A current CV
- 2) The name of a recommender (can be mentor or division director) who will write a letter for you.
- 3) A completed application form (this is not the final application required by the AAMC but very similar and so will assist you in completing your final application).

Please submit these materials by Monday, 8/6/18. We will let you know if you have been selected on Monday, August 13 and this will give you several weeks to complete the online application. You must then be accepted into the program by the AAMC. If you are accepted the DOM will cover registration, travel and accommodations.

If you have any questions about the application process please contact Rachel Levine rlevine@jhmi.edu.

Sincerely,

Rachel B. Levine MD, MPH
Associate Professor of Medicine
Associate Dean for Faculty Educational Development, Office of Faculty Development, School of Medicine
Associate Vice Chair for Women's Academic Careers, Department of Medicine
Johns Hopkins School of Medicine
2024 East Monument St, Suite 2-1000
Baltimore, MD 21287
Links: [OFD Website](#)

